

## **Swanwick Pre School Winter Weather Policy**

The Pre School staff all work within reasonable walking distance of Pre School.

Due to this fact Pre School is able to open on wintery weather days.

If possible and safe to do so the staff will enter the building.

The staff will check that:

1. The heating is working
2. We have electricity
3. We have a water supply, and no burst pipes or floods
4. The building is safe
5. Health and safety guidelines are being met
6. If the outside /storeroom temperature is low check if storeroom fridge temperature is ok. If it doesn't work properly consider what food is ok, e.g. fruit and things that will need discarding e.g. milk and cheese.
7. Once all checks are carried out a text alert message will be sent to parents/carers to let them know that Pre School will be open.

It is Pre School policy not to hold a Pre School session unless 6 children are present.

Parents / Carers will be asked to stay with their children until this number is reached.

On reaching 6 children the session will start. If conditions change, and it is felt that the conditions do not meet normal health and safety guidelines, the parents/carers will be contacted. The children will then have to be collected before the end of the session.

In the event of closure a text alert will be sent out to parents.

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### **Outside the building**

A member of staff will grit the paths before any children arrive.

Where possible snow will be cleared from the paths.

Regular checks will be made of the paths.

Warnings should be given to persons exiting the premises to be careful.